

## SUBCHAPTER H—CLAUSE AND FORMS

### PART 2952—SOLICITATION PROVISIONS AND CONTRACT CLAUSES

#### Subpart 52.2—Text of Provisions and Clauses

Sec.

2952.201–70 Contracting Officer's Technical Representative (COTR).

AUTHORITY: 5 U.S.C. 301; 40 U.S.C. 486(c).

SOURCE: 69 FR 22991, Apr. 27, 2004, unless otherwise noted.

#### Subpart 52.2—Text of Provisions and Clauses

##### 2952.201–70 Contracting Officer's Technical Representative (COTR).

Insert the following clause into contracts requiring COTR representation under 2901.603.71:

*Contracting officer's technical representative (COTR) May 2004*

(a) Mr./Ms. (Name) of (Organization) (Room No.), (Building), (Address), (Area Code & Telephone No.), is hereby designated to act as contracting officer's technical representative (COTR) under this contract.

(b) The COTR is responsible, as applicable, for: receiving all deliverables; inspecting and accepting the supplies or services provided hereunder in accordance with the terms and conditions of this contract; providing direction to the contractor which clarifies the contract effort, fills in details or otherwise serves to accomplish the contractual scope of work; evaluating performance; and certifying all invoices/vouchers for acceptance of the supplies or services furnished for payment.

(c) The COTR does not have the authority to alter the contractor's obligations under the contract, and/or modify any of the expressed terms, conditions, specifications, or cost of the agreement. If, as a result of technical discussions, it is desirable to alter/change contractual obligations or the scope of work, the contracting officer must issue such changes.

### PART 2953—FORMS

#### Subpart 2953.1—General

Sec.

2953.100 Request for Recommendation by Procurement Review Board DL 1–490.

2953.101 Simplified Acquisition Documentation Checklist DL 1–2216.

2953.102 Quotation for Simplified Acquisitions DL 1–2078.

2953.103 Acquisition Screening and Review—over \$100,000 DL 1–2004.

AUTHORITY: 5 U.S.C. 301; 40 U.S.C. 486(c).

SOURCE: 69 FR 22991, Apr. 27, 2004, unless otherwise noted.

#### Subpart 2953.1—General

##### 2953.100 Request for Recommendation by Procurement Review Board DL 1–490.

The following form must be used by the requisitioning office to submit a request for review by the Procurement Review Board as specified in DOLAR 2901 and 2943. This form must be submitted through the Assistant Secretary for the program office to the Director, Division of Acquisition Management Services, for scheduling before the Procurement Review Board.